SALISBURY UNIVERSITY FACULTY SENATE MOTION
Submit this form to the Faculty Senate President

TITLE: Issues concerning the Curriculum Approval Guide

SENATOR PROPOSING MOTION: Elizabeth Ragan

SENATOR SECONDING MOTION:

MOTION (this section alone will be recorded in the minutes):
Resolved, that the Faculty Senate charge the Undergraduate Curriculum Committee (UCC) with
reporting on whether the Curriculum Approval Guide (CAG) adequately details what information must
be provided in course proposals. If it does not, the UCC shall propose timely measures to correct this.

JUSTIFICATION:
A faculty member has reached out to the Academic Freedom and Tenure Committee in regard to a
potential violation of academic freedom. Late in a new course proposal (that had already been
resubmitted with revisions multiple times), they are now being required to demonstrate that a fourth
credit hour equals 25% of the course grade. This requirement is not in the CAG, nor can they find such a
requirement in COMAR. The sudden “appearance” of this requirement would seem to impinge on their
academic freedom to establish their own grading polices.

Furthermore, inadequate or outdated (the CAG now online states it was updated July 2021) materials to
help faculty prepare course proposals—especially at this time of intense curricular activity—cannot but
lead to additional work on the part of curriculum committee members as well as proposing faculty,
when proposals are sent back, often more than once, for additional or revised information. More clearly
establishing the standards required would help the curriculum change process run more smoothly for all
concerned.

ANTICIPATED IMPACT:
Negative: The UCC will have to find time in its admittedly very full schedule to make this report. (It is
expected that they already know whether the current CAG is sufficient or not.)

Positive: Investing a modest amount of time in correcting deficits in this area could create major time-saving for multiple constituencies.

Is this a recommendation to the Provost? Yes____ No_X___
Is this a recommendation to someone else? No____ Yes, to ___________________

VOTE: Number of Senators Present: Motion Passes or Fails: