

Undergraduate s

Exemption: Students wishing to be exempt from the meal plan requirement must file an appeal with the Disability Resource Center and may be required to provide supported documentation.

The contract may be terminated by the University for the following:

1. Resident fails to pay charges when due. Bills not paid by due date may result in housing revocation. Resident may be required to pay for time spent in the hall.
2. Resident fails to comply with all the rules and regulations of the residence halls, civil laws or University policies, to include the Student Code of Conduct.
3. In the event that the University is unable to perform its obligations under this Contract as a result of a force majeure, to mean as a result of an unforeseeable circumstance, including but not limited to, mold, tornado, fire, earthquake, flood, any other act of nature, riots, civil commotion, court order, war, any acts of government, acts of y renders the assigned room and/or building unsafe, d

_____ (freshmen and transfer, entering in the fall or spring semesters)

Students who are enrolling at the University for the first time and cancel their admission to the University must additionally complete the Housing Cancellation Request Form located through their GullNet (see instructions below). New students are not eligible for a refund of the University admission deposit. Transfer students who remain enrolled at the University but decide to cancel their housing contract and move off-campus will be charged an \$800 breach-of-contract fee and the duration of the contract term, unless the University is able to fill the vacancy. A Resident will still, however, be charged up to the date the University is able to fill the vacancy.

New students eligible to receive an exemption from the two-year residency requirement that at first choose to live on campus and then petition to remain at home after May 1st (or October 31st for the spring semester) are subject to an \$800 breach-of-contract fee, should the exemption be granted.

Mid-year exemptions will not be permitted, as students have committed to a year-long contract.

Should a student decide to cancel their contract for the upcoming year, the following timeline exists:

1. Cancellation requests received by _____ - the breach-of-contract fee will be waived.
2. Cancellation requests received _____ - \$800 breach-of-contract fee will be assessed. If the y _____ k _____ cancellation has created by the freshmen move-in date, the Resident will be assessed the breach-of-contract fee in addition to the duration of the contract term.

Residents, who meet one of the reasons listed under Type A below and request to be released from their housing contract, must complete a Housing Cancellation Request Form located in GullNet.

TYPE A: (Separation from the University)

1. Residents who have applied for December graduation;
2. Resident teachers or those involved in full-time internships for University credit, beyond a 20-mile radius of campus;

Students, who in the spring semester will be studying abroad, doing an internship, or student teaching, as outlined above, are guaranteed housing in the fall semester immediately following their lapse in residency. However, these students must notify the Housing Office in writing of their desire to live on campus when they return in the fall. Said written notification must be submitted by the first day of the spring semester.

The same process applies for students who study abroad in the fall and require spring housing. If these students wish to continue to live on campus for the spring semester after their fall study abroad experience, they need to contact the Housing Office, in writing, by the first day of the fall semester.

Once the request has been received and processed, the housing contract information will be sent to the student's University e-mail account.

Housing and Residence Life staff, maintenance and custodial employees may enter student rooms for general inspections, to make repairs, and to perform preventive maintenance. Health and safety inspections may occur throughout the year and during the breaks. These inspections involve the observation of items and furniture visible in the room and do not allow for the search of the Resident.

Every effort is made to notify students ahead of time and to have students present during the inspection and maintenance repairs. However, if schedules do not coincide, the inspection will proceed. During Thanksgiving, winter break and spring break, all residence halls (except Sea Gull Square) are locked down. However, University personnel may enter a kitchen room for preventive maintenance on a pre-arranged basis on their own risk.

Additionally, the University reserves the right to enter a kitchen room when a perceived health and safety are determined to be at risk. Examples include but are not limited to: a smell of smoke, a suspected violation of the Code of Conduct or Housing Contract, suspicion that a Resident, their guest or invitee, or

employees, agents, and contractors assume no responsibility for the loss, damage or destruction of a Resident's personal property as a result of a fire, theft, or other proven result of gross negligence by the University. Damage to personal property caused by another person not affiliated with the University or another student's carelessness are the responsibility of the person causing the damage, not the University.

If a student leaves personal items behind after checking out of a residence hall the property will be collected by Housing staff and handled, stored or disposed of in accordance with the University's policies. If personal property has to be disposed of a minimum fine of \$25 per item may be assessed to the Resident.

Housing Assignments will be made based on the *Housing Contract Completion Date*. Living Learning Communities are assigned first, followed by all other contracts. The assignment process itself is then automated and the *Housing Contract Completion Date* determines the order in which the assignments are made.

Assignments are sent mid-July (for the fall semester) and mid-January (for the spring semester). There is no guarantee that a roommate preference will be met. Both roommates must list each other by student ID number on their housing contracts in order for the system to consider them as a potential match.

Be advised that students whose names are placed at the end of the housing list may receive a temporary assignment. As vacancies occur, students are moved into those open spaces. If an insufficient number of vacancies occur, then the initial assignment becomes the permanent assignment for the semester.

All housing and room assignments are made by the Housing and Residence Life Office in full accordance with the University's policies.

Paid Date Offers will be made from the wait-list as cancellations occur.

Students readmitted to the University are not guaranteed housing upon their return. Freshmen and sophomores are required to live in on campus housing and must call the Sea Gull Square Housing Office to be placed on the wait-list, once they have been readmitted and registered for classes. Freshmen and sophomore waitlisted readmits will be given priority. The remaining readmitted students will be offered if and when a space becomes available in date order.

Students are not guaranteed housing for the duration of their academic career at the University. Each year, the assignment process varies, depending on the variables presented by the demographics of the students currently living on campus and the University philosophy (i.e. will rising juniors/seniors be permitted to stay). Information regarding any changes will be communicated to students via e-mail on or before November 1st.

Students eligible to complete a contract for fall 2024 will do so December 1-31, 2023 via GullNet. Students entering the University in the spring will complete their contract in February 2024. Those who are eligible to complete the housing contract, within the designated time, will be guaranteed on-campus housing during the following year. Students not bound by the residency requirement (rising juniors/seniors) who fail to complete a contract during the renewal period will be placed on the waiting list.

Students will be assigned a random number and assignments will be made using this random number. The random number may be used in the event of a tie during the assignment process.

The following students are *ineligible* to apply for housing:

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proper supporting documents, and schedule a meeting with DRC. Once the student has completed this process, a decision will be made regarding reasonable and appropriate accommodations to assist the student with their on-campus housing experience.

The University recognizes the importance of Assistance Animals, as defined in compliance with the Fair Housing Act that provides physical and/or emotional support to individuals with disabilities. The University is committed to allowing Assistance Animals necessary to provide individuals with disabilities an equal opportunity to use and enjoy University housing. The Animal Assistance Policy
an Assistance Animal in University housing. The University reserves the right to amend this policy as circumstances require.

You may find more information on www.salisbury.edu/students/drc. You may also contact their office directly at Phone: (410) 543-6087 Fax: (410) 543-6088 TTY: (410) 543-6083; or e-mail: disabilitysupport@salisbury.edu.

Room changes may occur beginning the third week of each semester. In this case, it is the Resident impacted Residents must agree to the Resident-initiated move. All arrangements must be approved by Residence Life staff. Room changes between semesters will be permitted on a case-by-case basis and as space allows, with a priority given to documented roommate conflicts. The deadline to request a room change for the upcoming spring semester is December 1st; however, any requests received after December 1 will be considered on a case-by-case basis. Interested Residents must fill out a request form with their building director. Immediate room changes will not be considered during the last three weeks of the semester, unless there are extraordinary circumstances, and if space permits.

No request for a change is guaranteed to be fulfilled. Residents living with an individual leaving the University between semesters (i.e., a December graduate, transfer, academic dismissal, etc.) will be assigned a roommate during winter break and receive that assignment mid-January by mail. The University reserves the right to reassign Residents if a room, cluster, floor or larger unit can be closed or converted for another purpose in the best interests of the University. Room rates will be adjusted accorts /00912 014that assignment mid

2. Residents are responsible for the provision of all supplies needed to fulfill their cleaning responsibilities and for the routine operation of their apartment.
3. Housekeeping Staff will enter the apartment twice a week to conduct a cleaning of the common area bathrooms. All personal belongings are to be removed during this break period.
4. Failure to maintain an adequate level of sanitation in the apartment will be considered a breach of the contract by those person(s) held responsible and can provide sufficient cause for the University to terminate the contract(s) and to impose any related fees.
5. Hanging anything on the railing is prohibited. Placing personal belongings outside of your apartment is also prohibited. Violators will be warned. Subsequent incidents may result in disciplinary action.
6. Residents are responsible for the condition of all University supplied common area furniture, and appliances.

1. Beginning the day after spring commencement through the first day of fall classes, the

13. Large parties (10 individuals or more, including the host) is prohibited and will result in disciplinary action.
14. Residents are not allowed to use any bathroom or kitchen sink or tub as a common source alcohol container.
15. Residents are subject to the Salisbury University Code of Conduct and Housing and Community Standards student conduct process during the full period of the contract, regardless of summer or winter class enrollment. Failure to behave accordingly could result in contract termination.

Sea Gull Village contracts are 9-month, financially and legally binding contracts. The term for the 2023-2024 contract is August 26, 2023

